



# Regional Conference in Burnsville, Minnesota August 27, 2019

Preliminary Schedule : Subject to Change

Time	Session	Ballroom North	Ballroom Center	Ballroom South	Executive Board Rm North
<b>Day 01</b>		<b>Tuesday, August 27, 2019</b>			
08:30 AM – 09:00 AM		<b>Registration</b>			
09:00 AM – 10:00 AM	1	<b>Day 1 Plenary (Main Ballroom)</b>			
<b>Select your sessions based on your level of Therap expertise</b>		<b>Therap Basics</b>	<b>Incident &amp; Accident Rpt Mgmt: GER "DEEP DIVE"/BUSINESS INTEL</b>	<b>Nursing: Health Tracking/Health Plus Medication HX &amp; MAR/Mobile MAR RX Interface</b>	<b>Billing via Therap</b>
10:15 AM – 11:15 AM	2	<b>The foundation of your Therap database - The IDF (Demographics, "Face Sheets"), Adding Individuals. Pending Admit Notes, Medical / Diagnosis Input, Coding &amp; Flow of this Information</b>	<b>GER Session 1 - Provider preferences. Super Role Permissions. Text/Email Notification Setup. Deep look at GER Types. Using the 245D CI form In the GER. Med Error GERs are your friend!</b>	<b>Health Tracking in Therap Basic:</b> Tracking Medical Data, Appointments/Consult Sheets, Seizures, Vital Signs, etc. Producing Health Care Reports. How to use Health Tracking Review	Overview of Billing in Minnesota, Creating a solid foundation
11:30 AM – 12:30 PM	3	<b>Therap system setup. Focus on adding Users/Sites &amp; Programs. Creating Super Roles and Caseloads. Includes Provider Preferences, Sign Up Agreements, Password Policy, Splash Pages, etc.</b>	<b>GER Session 2 - What are these other things? GER Category Rules, Multi Individual Events, GER Resolution. Why should my agency be using these?</b>	<b>Health Plus Specific Modules:</b> Consent and Authorizations, Orders, Individual History, Medication Profile, Nursing Care Plans, e-CHAT	Choosing a Method of Data Collection: Attendance, ISP data, Case Notes, and Scheduling
12:30 PM – 01:30pm		<b>Lunch (provided)</b>			
01:30 PM – 02:30 PM	4	<b>Communication in Therap.</b> Setting up your Notifications & Receiving Alerts from Therap. Overview of T-Logs, SComm, Calendar, T-Notes	<b>GER Session 3 - Quality Assurance.</b> In module reporting. Report Library outputs, Business Intelligence data and use thereof for GERs	<b>Health Reporting in Therap:</b> Looking at Health Care Reports, auditing Health Tracking data in Therap and using easy-to-use features in excel for audits	Service Authorization Creation and Management
02:45 PM – 03:45 PM	5	<b>Getting started with ISP Programs / ISP Data.</b> Understanding the ISP Program Template. Creating Scoring Methods. Adding Teaching Methods. All those options at the bottom of the template. Using attachments. The ISP Template libraries	<b>Business Intelligence for Demographics, GERS, Health Tracking, Billing.</b> Create meaningful aggregate data reports. PUT THIS DATA TO WORK FOR YOUR AGENCY!	<b>Medication Administration Records (MAR Plus) and Pharmacy Interface:</b> Using Therap's Medication History and live drug database to produce a fully functioning eMAR. Reporting capabilities thereof and looking at receiving RX Messages and how they flow into the MAR	Billing Process Walk Through: How to Generate Data, Generate Claims, send Claims, and Reconcile
04:00 PM – 05:00 PM	6	<b>Tracking Daily Supports.</b> T-Logs will work, But ISP Programs may be better. Creating a provider specific, daily supports ISP Program Template ideas. Applying to an individual. Adjusting the template to the Individual's specific needs	<b>Data Driven Outcomes - RESULTS!</b> Deb Koop & Sarah Garczynski of LSS will review the process they used to implement DDO. How they use the data to provide better services and supports. And, CQL accreditation!	<b>Mobile Applications:</b> Looking at Therap's Mobile App (T-log, ISP Data, MAR, Scheduling, Self Password Reset) and a discussion on ways to Improve Therap's Mobile App	Billing Tips and Tricks
Time	Session	Ballroom North	Ballroom Center	Ballroom South	Executive Board Rm North
<b>Day 02</b>		<b>Wednesday, August 28, 2019</b>			
09:00 AM – 10:00 AM	7	<b>Day 2 Plenary (Main Ballroom)</b>			
<b>Select your sessions based on your level of Therap expertise</b>		<b>Therap Basics</b>	<b>QA &amp; Working With your Data</b>	<b>Beyond Therap Basic...</b>	<b>Billing via Therap</b>
10:15 AM – 11:15 AM	8	<b>Behavior Support Plan Methods:</b> Should my agency use an ISP Program for the BSP or the Behavior Plan / Behavior Tracking / Time Tracking Modules?	<b>Quality Assurance &amp; Data Auditing:</b> Tips for checking daily documentation and that being completed per agency protocols. How does your agency perform these checks?	<b>Therap's Scheduling/EVV module.</b> Build Staff Schedules (especially for in-home and community based services), Track Staff Hours & meet the Federal EVV requirements. Geo-locate Service Provision at Check In/Check Out	Institutional Billing via Therap in Minnesota
11:30 AM – 12:30 PM	9	<b>Using Therap's Priority List to Manage Potential Clients:</b> Creating Admission and Discharge Questionnaires for any point of Service delivery (it's part of Therap Basic).	<b>Working in Excel with ISP Data:</b> Using filters and formulas to improve ISP Data usage, auditing and reporting	<b>Therap's Scheduling/EVV module.</b> Build Staff Schedule (especially for in-home and community based services), Track Staff Hours & meet the Federal EVV requirements. Geo-locate Service Provision at Check In/Check Out	After the Claim: Rejects, Denials, Replacements
12:30 PM – 01:30 PM		<b>Lunch (provided)</b>			
01:30 PM – 02:30 PM	10	<b>Therap/245D Crosswalk.</b> Using Therap to be Compliant. Locating and using the available MN/245D Custom Forms. Should I use the custom forms or are there alternative ways? Deb Koop of LSS will share her experience	<b>The Report Library.</b> Let's explore this collection of Excel-based outputs. Searching and accessing these reports. Using these to augment your data Audits and reviews	<b>Go Paperless!</b> Where to store documents & the HIPAA Secure Document Storage Module. <b>Personal Finance -</b> Tracking and Reporting an Individual's Finances & Spending. No more Paper ledgers!	Billing Q&A. Open discussion and Troubleshooting
02:45 PM – 03:45 PM	11	<b>Should we be using the ISP Plan to capture The CSSP information?</b> Benefits of the ISP Plan when compared to the CSSP Custom Form. Explanation of ISP Plan and how it can "tie it all together"	<b>ISP Data Reports.</b> How to quickly & easily generate Programmatic, Clinician, Service Verification Reports. Did you know that there are over 20 ISP Data reports in the Report Library?	<b>Staff Training -</b> Maximizing Therap resources: Therap Training Academy. Therap's Help & Support site. Therap's Videos. Available webinars	Schedule 1:1 Time with available Therap Staff
04:00 PM – 04:45 PM	12	Ballroom Center - Closing Session: Minnesota Therap User Community Open Discussion. Conference Summary, Review, Q&A			

This is a tentative schedule put up for illustration purpose. Times and Sessions are subject to change and/or cancellation.

Last update: 05/19